

Multidisciplinary Research Unit
(Under the Department of Health Research, Govt. of India)
Madurai Medical College & Govt. Rajaji Hospital
Madurai - 625 020

Phone: 0452-2524555

E-mail: mrumdumc@gmail.com

Dr.G.Selvarani,MD.,DM.,
Dean (FAC)
Madurai Medical College/
Govt. Rajaji Hospital,
Madurai-20, Tamil Nadu,
India.
E-mail: deanmdumc@gmail.com
Phone: 0452-2526028

Dr.G.Selvarani,MD.,DM.,
Nodal Officer
Multidisciplinary Research Unit
Professor of Cardiology,
Madurai Medical College/ Govt. Rajaji Hospital
Madurai-20, Tamil Nadu, India.
E-mail: selvarani_40@yahoo.com
Mobile: +91-9443471956

Recruitment Notification

Date: 13-09-2024

Applications are invited from Indian nationals for direct recruitment on contractual basis for filling up the Data Entry Operator (Grade A) in Multidisciplinary Research Unit at Madurai Medical College, Madurai - 625020.

Name of the Post	Age limit (Years)	No. of Post
Data Entry Operator (Grade A)	Less than 30	One

Essential Qualifications:

Data Entry Operator: 12th Pass in Science Stream with Mathematics as a subject from recognized board, or DOEACC 'A' level from a recognized institute and 2 years' experience in EDP work in Govt., Autonomous, PSU, or Recognized Institution or Bachelor's degree in Computer Application/IT/Computer Science from a recognized Institution/University, with one year experience. Knowledge of MS Office, MS Word, MS Power Point and MS Excel. A speed test of not less than 8000 key depressions per hour through speed test on computer.

Desirable: Graduates will be preferred.

Mode of Selection: Selection will be purely based on the merit basis as per the DHR Guidelines.

How to apply: 3 set of resumes has to be send along with the self-attested copies of certificates mentioning the name of the post in the envelope on or before **4-10-2024**.

Salary and other Service Conditions: The post were purely on contractual basis and monthly-consolidated pay will be given as per the DHR guidelines. The post are not provided with any pension benefits or other allowances.

Signature
Nodal Officer 13/9/24

Signature
Dean 13/9/24

Dr. G. SELVARANI, MD., DM.,
Professor of Cardiology
Nodal Officer of MRU,
Multi-Disciplinary Research Unit,
MMC/GRH, Madurai.

Dean
Govt. Rajaji Hospital
Madurai-20.